*Name Surname[[1]](#footnote-1), Name Surname[[2]](#footnote-2) and Name Surname[[3]](#footnote-3)*

TITLE OF THE PAPER

Abstract

When preparing the paper, it is recommended to write directly into this template (please always use the correct style as indicated in this template). The most important instructions are highlighted in yellow throughout this document. Please do not insert any blank lines between the different sections of the paper (line spacing is predefined in the template itself). Each paper must include an abstract of 200 to 400 words. The abstract should give readers a brief summary of your paper. It should concisely describe the content of your article and refer to key terms. It should be informative and not only indicate the general scope of the article but also summarise the main results and conclusions thereof. The text must be in Book Antiqua 11 pt., written in British English, the same language as the paper’s main text. Please do not repeat the abstract in the article’s main text, e.g. as part of the introduction.

# Format

Each paper must be submitted as a *.doc or .docx* file.

Apart from headings, author information and captions, the text should be fully justified. The font for the main body of the text should be Book Antiqua 11 pt.

The first paragraph of each section is a block paragraph; all other subsequent paragraphs should include an indented first line.

# General Instructions

Length

The paper should be in the range of25.000 to 45.00 characters with spaces (excluding abstract, appendices and references).

Structure

Please use this or a similar structure: Abstract / Introduction / Method / Results / Discussion / Conclusion

Page Numbering

Please do not include page numbers in your paper. The definitive page numbering, as well as the order of papers published in the Journal, will be decided by the editors.

Line Numbering

Please keep on the [line numbering option](https://support.office.com/en-gb/article/Add-or-remove-line-numbers-b67cd35e-422c-42eb-adc9-256ca9802e22).

# Headings/Level 1 Headings

All headings, including the main title, should be capitalised according to the following rules: use upper case for the first word as well as for content words and lower case for function words (e.g. The Title of the Paper). Level 1 Headings are aligned left, in Book Antiqua 12 pt bold, 1 pt bigger than the general text. Use Arabic numerals for each heading and subheading; do not use a full stop after the last digit (e.g. 4, 4.1, 4.1.1). Do not end a title or heading with a full stop.

## *Headings/Level 2 Headings*

The format for level 2 headings is the same as for level 1 headings, but they are in bold and italics simultaneously. Level 2 headings must be numbered accordingly (e.g. 1.1, 1.2). Use headings and subheadings up to a maximum of three levels.

## *Headings/Level 2 Headings*

Please note that there must always be at least two level 2 and level 3 headings if you need to use these in your paper (e.g. at least 3.1 and 3.2).

### *Headings/Level 3 Headings*

The format for level 3 headings is the same as for level 2 headings, except that the font size is the same as the main text 11 pt.

# References in the text

All references should be included in the footnote, using no in-text referencing. If you are referring to a source for the first time, write the author’s surname first, followed by the source’s year of publication, and the source’s page number, separated by a comma.[[4]](#footnote-4) For consecutive references to the same source, use *Ibid*, and page number.[[5]](#footnote-5) If a second reference to the same source appears later in the text, use the author’s name, year of publication, *op. cit.* and page number.[[6]](#footnote-6) No need to use ‘p’ or ‘pp’ abbreviations for citing page numbers, simply indicate the page number with a full stop at the end, e.g.: Kardos 2020, 49. or Kardos 2020, 98-112. When the reference has more than three authors, only cite the name of the first author followed by et al.: Kardos et al. 2020.

# Citations

Short citations up to 1-2 lines are embedded in the main body of the text using quotation marks: “The decolonisation that became acceptable as an international law standard was unsurprisingly built around geography, not demography […]”.[[7]](#footnote-7) Longer citations should form a separate paragraph; use Book Antiqua 9 pt and spaces of 6 pt before and 6 pt after the citation. Use quotation marks also for longer citations; the footnote reference must be put at the end of the citation following the punctuation mark:

The decolonisation that became acceptable as an international law standard was unsurprisingly built around geography, not demography, territory, not nationhood or ethno-cultural identity. In fact, the national liberation movements that eventually achieved independence on behalf of the colonies were amongst the most determined supporters of this line, pre- and post-independence.[[8]](#footnote-8)

Use double quotation marks for short citations but also for terms and expressions that are used in a special sense (occasional meaning), e.g. a “guardian of the Treaties”. For quotations within quotations use single quotation marks, e.g. “[...] ‘guardian of the Treaties’ […]”. Omissions should be signalled with three dots within square brackets: […]. Square brackets are also used to signal remarks by the author (see citation example above: [my italics]).

# Footnotes

Footnotes are indicated in the text by a number in superscript.[[9]](#footnote-9) Please note that superscript numerals follow punctuation marks.

# Lists

- For lists, please use hyphens (-), not bullets or other symbols.

# Emphasis and Foreign Words

Use italics for foreign language and emphasis. Please refrain from the use of FULL CAPS (apart from the Title of the paper), **bold type (apart from Headings)** and underlining.

# Figures and Tables

## *Figures*

All figures should be centred and clearly readable. *Colour figures are allowed and will be printed in colour.* Figures should be supplied in a clean and high-quality format, using, if possible, a resolution of a minimum of 300 dpi. Figures should be numbered and each figure has to be referred to in the main text (see Fig. 1). Number figures consecutively (Fig. 1, Fig. 2, etc.). Place captions in Book Antiqua 11 pt above and below the table, aligned left. Figure and caption should always appear together on the same page.

Example:

**Figure 1**: The pyramid of good neighbourhood



**Source**: Filep, Béla: A Jószomszédsági Politika Alapjai Kelet-Közép Európában. In: Dabis Attila (ed.): *Kisebbségvédelem, I. szám, 2019*, 14.

## *Tables*

All tables should be in B&W, have the same text width (100%), and be clearly readable. Tables should be numbered, and each table has to be referred to in the main text (see Table 1). Number tables consecutively (Table 1, Table 2, etc.). Place captions in Arial 9 pt above the table, aligned left, starting with Table x. The spacing of captions should be set at 6 pt before and 6 pt after. Table and caption should always appear together on the same page.

Example:

**Table 1:** Caption

|  |  |  |
| --- | --- | --- |
| **Region** | **GDP per capita in 2020 (EUR)** | **Increment relative to last year (%)** |
| North | 8.000 | 12,5 |
| East | 11.000 | 8 |
| South | 10.000 | 7 |
| West | 9.000 | 15 |

Source of data: OECD statistics. Available at: <https://stats.oecd.org/>, accessed: 07 January 2020.

# Consent to publish

Authors of contributions to the present Issue will be asked to sign consent to publish for publication immediately after the notification of acceptance. We remind you that it is the author’s responsibility to obtain any permission required for the use of material owned by others.

# Appendix (optional)

Place all appendices in a separate section before the references. The format and rules are the same as for the main body of the text [Style: Normal]. The text should be Arial 10 pt. Tables and/or figures should be numbered separately, and each has to be referred to in the appendix text (See Table 1, Table 2 and Table 3).If you use more than one Appendix, multiply the section using the following heading names: Appendix 1, Appendix 2, etc.

# Bibliography

Bibliographical references are mandatory (at least 10) and should be listed in alphabetical order at the end of the paper. The section’s title (“Bibliography”) should be a level 1 heading. The first line of each bibliographical reference is not indented whereas the rest of the entry should be indented by 0.50 cm.

The following examples of references illustrate the basic format required for conference proceedings, books, journal papers, and chapters of books respectively. When referring to online sources please do not forget to indicate the date on which you have accessed it at the end of the reference.

**Bibliography examples**

**Book**:

Kardos Gábor: *Az alapvető jogok európai védelme*. Budapest: Mobil Kiadó. 2004.

**Chapter in edited book**:

Ghai, Yash: Introduction: nature and origins of autonomy. In: Ghai, Yash - Woodman, Sophia (eds.): *Practising self-government. A comparative Study of Autonomous Regions*. Cambridge: Cambridge University Press. 2013, 1-31.

**Journal articles**:

Pallaver, Günther: South Tyrol’s Changing Political System: From Dissociative on the Road to Associative Conflict Resolution. In: *Nationalities Papers 42(3).* 2014, 376-398.

**Online references**:

Walt, Stephen M.: You Can’t Defeat Nationalism, So Stop Trying. *Foreign Policy*, 4 June 2019 [online]. Available at: www.foreignpolicy.com, accessed: 10 June 2020.

**International documents**:

The first reference should include the name of the organisation, the number, and title of the given international document, e.g.: Declaration nr. A/RES/61/295 of the United Nations on the Rights of Indigenous Peoples; in subsequent references use a shorter form e.g.: UN Declaration on Indigenous Peoples.

**Act/Statutory Instrument**:

Title of the Act/Statutory Instrument including year, and number, followed by Place of Publication: Publisher, or [Online], e.g.: Act nr. 974/1995 on the Sámi Parliament [online]. Available from: <https://www.finlex.fi/fi/laki/kaannokset/1995/en19950974.pdf>, accessed: 13 July 2020.

**Jurisprudence**:

Stankov and the United Macedonian Organisation Ilinden v. Bulgaria. *European Court of Human Rights*, Judgment of 2 October 2001.

1. Your affiliation details, address, email@xxxxx.xx (email is mandatory only for corresponding author). [↑](#footnote-ref-1)
2. Your affiliation details, address, email@xxxxx.xx (email is mandatory only for corresponding author). [↑](#footnote-ref-2)
3. Your affiliation details, address, email@xxxxx.xx (email is mandatory only for corresponding author). [↑](#footnote-ref-3)
4. Pallaver 2014, 382. [↑](#footnote-ref-4)
5. *Ibid*, 383. [↑](#footnote-ref-5)
6. Pallaver 2014, *op. cit.* 388. [↑](#footnote-ref-6)
7. Pentassuglia (ed.) 2018, 135. [↑](#footnote-ref-7)
8. *Ibid*, 135. [↑](#footnote-ref-8)
9. They should be in Book Antiqua 9 pt, and appear at the bottom of the same page as their corresponding number. [↑](#footnote-ref-9)